



سكوله سينت جورج
ST. GEORGE'S SCHOOL

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Our Ref: SGS/SC/P/979

Date: 8th June 2021

To: All Parents and Guardians

1ST REMINDER

PAYMENT OF SCHOOL FEES FOR THE ACADEMIC YEAR 2021

It has been noted that there are parents who do not pay their children's school fees regularly and as a result there are cases where students have an outstanding school fees of up to 5 or 6 months.

The accumulation of outstanding school fees makes it more difficult for parents to settle it on time. The school has been flexible and often compromised with parents on how best they can pay the outstanding fees. However, this did not work as planned with certain parents who repeatedly broke their promises by ignoring the letter of reminders sent by the school.

It is about time that the school should take a stern action on this matter to ensure that parents do their part in making payments regularly. Therefore, please take note of the following action taken towards your child/children.

1. With effect from **01st August 2021**, the school will only accept **ONE (1) month** outstanding fees. Any student with **TWO (2) months or more** outstanding fees will be **SUSPENDED** from school. The school will give two weeks grace period until the 15th day of each month for parents to settle the required outstanding fees. Failure to do so will cause your child/children to be **SUSPENDED** automatically. Parents will be informed to pick their children from school IF you still insist on sending them to school. In extreme cases, the school may request you to transfer your child/children to another school to avoid incurring more outstanding fees.
2. ALL school fees should be settled by the end of October 2021.
3. Your child/children will not be allowed to sit for their Exams/Assessments until the parents pay the required amount of outstanding fees.
4. Your child/children will not be promoted to the next level/stage of his/her studies.
5. The school will not issue Student Progress Records and Student Health Records when you transfer out your child/children until full payments are made.

Also take note that as much as possible, the school does not want to take these actions toward the students. It is also an embarrassment to them if the school keeps on reminding them to settle the outstanding fees. It is understood that parents are responsible enough to fulfill their obligation in settling the school fees.

Do take this letter seriously. Please make your payments regularly so as not to jeopardise your child's/children's education and create unwanted misunderstanding.

Your cooperation on this matter is greatly appreciated.

"Honour and Labour"


JANIDI JINGAN
Principal



cc: Bursar
Class Teacher Concern